

D) Layout of the Summaries and Papers:

The **summary and the paper** should be written in **English**, A4 format with margins 25x25x25x25 mm, font Times new Roman, 12 pt.

Title of the paper to be in all capitals, 14pt, (Bold), Centred. Below (under each other): first names., family names and e-mails of authors, in 12 pt, (Bold), Centred. Text should be in 12 pt, the summary being up to 12 lines.

In the paper, the text of the paper follows, after the title and the authors, in subdivisions: Summary, Introduction, Main Presentation and Conclusion (Deductions). Figures and tables are included into the text, entire paper being up to 6 pages.

!!! In case of non-observance the requirements and/or deadlines for submitting the papers, they will not be included into the Book of Proceedings of the Conferences.

ADDRESS OF THE SECRETARIAT

BUS – Bulgarian Union of Standardizers

108 Rakovski St., Office 412 B, 1000 Sofia, Bulgaria

POB 431, phone/fax: +359 2/989 8946

Fax: +359 2/987 9360

E-mail: bss@fnts-bg.org; <http://bss.fnts-bg.org>

APPLICATION FORM

(title and scientific degree; first name; family name)

(occupation/ place of work/; position; e-mail; phone; fax)

(Nr, Street, Postal Code, Town; State)

I apply for a sleeping accommodation in ESHB for 14th, 15th, 16th of Sept. 2008
(the true one to be circled or, in case of e-mailing, the unnecessary dates to be deleted)

Deadline for application form receiving for reporters: 30.04.2008

Deadline for application form receiving

for participants without papers: 01.09.2008

Date:2008; Signature:.....



BALKAN COORDINATING COMMITTEE

“STANDARDIZATION AND RELATED ACTIVITIES”

with the assistance of:

BULGARIAN UNION OF STANDARDIZERS

BULGARIAN INSTITUTE FOR STANDARDIZATION

BULGARIAN COUNCIL FOR VOLUNTARY ACCREDITATION

and playing host

TECHNICAL UNIVERSITY of SOFIA

ORGANIZE:

5th BALKAN CONFERENCE

AND

14th NATIONAL CONFERENCE

ENTITLED:

STANDARDIZATION, PROTOTYPATION AND QUALITY –

FACTORS FOR BALKAN CO-OPERATION

Conferences will be held on 15th and 16th 09.2008

ESHB of TU of Sofia, town of Sozopol, Bulgaria

ORGANIZING COMMITTEE

5th BALKAN CONFERENCE:

Albania	Anxhaku Agim; Nati Arben
Bulgaria	Sandalski Branimir, Kotev Radoslav
Greece	Zachariadis Angelos; Athanassiadis Konstantinos
Serbia	Mijatovic Ivana, Filipovic Jovan
Turkey	Akata Erol; Erdogan Nevnihal

INSTRUCTIONS

A) Participation through Selective Bureau

The Members of Balkan Coordinating Committee of one country could organize a Local Selective Bureau for their specialists. This Bureau would accept and would be responsible for their papers. When they satisfy the requirements for representativeness, subjectness and for a layout, the Local Selective Bureau sends, to the Secretariat in Bulgaria by e-mail, the following:

List containing names, titles, scientific degree, occupation (places of work) and e-mails of the reporters and **summaries** of their papers:

by 30.04.2008

Full text of the papers:

by 30.06.2008

B) Individual participation

Application form for participation together with a summary

is sent by e-mail to the Secretariat in Bulgaria:

by 30.04.2008

Notice to the reporters for acceptance of the papers and for the way of their presentation (plenary or through a poster):

by 15.05.2008

Sending off the full text of the papers by e-mail:

by 30.06.2008

C) Common instructions

Application form for participation without paper:

by 01.09.2008

Copy of the bank statement for participation fee transferred of participants with or without paper is sent to the Secretariat:

by 01.09.2008

The participation fee comprises: book of proceedings of papers, programme, interpretation, snack, coffee, soft drinks, cocktail party:

- EUR 75

– for reporter through a Selective Bureau:

- EUR 50

– price of the book of proceedings for additional purchase:

- EUR 15

The fee is transferred into UniCredit Bulbank, Batenberg branch, IBAN: BG54UNCR 966010100 54500, BIC: UNCRBGSF, BUS, for the conference „Standardization“.

The fee could be paid during the registration as well:

increased by EUR 5

Sleeping accommodation in ESHB (Educational

single room - **EUR 12**

Sports and Health Base of Technical

University of Sofia) – Sozopol:

double room - **EUR 9**

Accommodation in ESHB – Sozopol:

on 14.09.2008 from 14.00 h.

Registration and distributing of materials will

be held in front of ESHB conferences hall

on 15.09.2008 from 09.00 h.

Opening of the conferences:

15.09.2008 at 10.30 h.

Official languages – Bulgarian and English

14th NATIONAL CONFERENCE WITH INTERNATIONAL PARTICIPATION:

UNDER THE PATRONAGE OF RECTOR OF TU - SOFIA

Prof. Dr Kamen VESELINOV

CO-CHAIRPERSONS:

LILIA SMEDARCHINA, IVELIN BUROV, BRANIMIR SANDALSKI

VICE-CHAIRMAN: GEORGI DYUKENDZHIEV

MEMBERS – CO-ORGANIZERS:

Sonya Georgieva – MRDPW	Stefka Dushanova – MT
Col. Dimitar Dimitrov – MD	Pavlina Pavlova - SAITC
Maria Evtimova – SCEWR	Maria Stefanova – EE Agency
Pavel Karlev – FCB	Lyubomira Dobрева – TUV Rheinland Bg
Mila Abadzhieva – CGS	Anastas Kehayov – Alfa Quality
Margarita Andreeva – CNFM	Manol Rankov – SEU – Burgas.

PROGRAMME COMMISSION: Georgi Kyuchukov, Georgi Dimchev, Radoslav Kotev

SECRETARIAT: Silvana Todorova, Krasimira Rizova, Maria Velkova

TOPICS:

- Standardization, Prototyping and Quality – in Benefit of Balkan Countries Co-operation;
- Scientific-Technical and Applied Aspects of Standardization, Prototyping and Quality in:

SOCIETY and SERVICES; PUBLIC HEALTH and EDUCATION;

INDUSTRY and CIVIL CONSTRUCTIONS; TRANSPORT and LOGISTICS;

GOODS and CONSUMERS; FOODS and AGRICULTURE;

INFORMATION TECHNOLOGIES and COMMUNICATIONS; ACCREDITATION;

TESTING, CONTROL, CERTIFICATION, MARKET SURVEILLANCE.